



St Peter's Parish Church, Huddersfield

Minutes of the meeting of the Parochial Church Council Wednesday 10th June 2026 7pm

Online and in crypt community room

1. **Opening prayers** - led by the Vicar

Present – Rev Canon Rachel Firth (chair), Diane Groom, Tony Kenworthy, Sheila Mutasa, Verity Quarmby, Stephen Smith, Alan Eastwood, Chris Sparks, Rev Wayne Simmonds, Richard Quarmby (chair)

Online – Jayne Basset, Ide Wise

Apologies: Andy Quinlan, James Wilkinson, Charlotte Mallinson, Mike Bembridge, Tonde Muzhinji

Conflicts of interests: None declared.

2. **Matters arising and review of Action list**

The action list was updated.

3. **Minutes of the meeting 18 May 2026**

The minutes of the meeting held on 18 May were approved with one amendment, proposed by the Vicar, with all in favour.

4. **Discussion of congregational survey** – Diane explained that she and Carol Hunt had summarised the information provided in the survey for consideration by PCC. The summary does not include any recommendations or proposals, as this is the purpose of this wider discussion for PCC. It was emphasised that the survey wasn't intended to be a form of consumer Christianity and a direct shopping list, but to give us insight into how our congregation members are feeling and thinking, which in turn will help us make more informed decisions. After discussion it was agreed that we would put a note on the pew sheet saying that we have reviewed the information provided. It was also agreed that we will establish a mission and evangelism group. Going forward we will run the survey every 2 years and it will sit within the pastoral care group. Although the survey was confidential it was agreed that Diane will attribute names to the volunteering list/section and pass this to the pastoral care group.

5. **Committee reports**

a) Finance – Rev Canon Rachel introduced the finance report. It was confirmed that all payments for the building work have been made. A conversation was held around the ongoing issues with rental and car parking payments from the Keys café. Rent arrears are growing again and Paul Wood has still not set up a standing order to pay the rent. The PCC agreed to write to Paul Wood and ask him to bring his rental arrears up to date and to set up a standing order by the end of this week. The PCC confirmed they are not prepared to discuss this with him anymore and he is required to resolve this immediately and this will also affect future tenancy agreements. Alan Eastwood will write the letter.



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b) Buildings – Alan Eastwood updated that he had met with the tenant at Aspley carpets to produce a maintenance report for the building. Overall it was in good condition, just some guttering to replace and some pointing to be done. This will be reviewed by Buildings group and reported back to PCC.

c) Safeguarding – Alan Eastwood will bring papers for policy approval to the next meeting after he has completed a training session on Saturday 13th June.

d) H and S – Nothing to report.

5. Vicar's report

a) Review of events list – A discussion was held around the events list circulated with the papers. It was noted that there is also Holy Ground at 6.30pm on Sunday 28 June. Sunday 6 Sept will be back to school Sunday and the whole service will be led by young people. Friday 23 October will be the cultural night.

b) Appointments following on from PCC – Following the APCM the appointments below were proposed by the Vicar, seconded by Alan Eastwood with all in favour-
Lay vice chair – Richard Quarmby

Treasurer – James Wilkinson

c) Feedback from PCC to Ruth and Bernie (events consultants) – Rev Canon Rachel mentioned the emails that have been sent to PCC members this week to complete following on from the workshop session with Ruth and Bernie. She apologised for the delay in getting these sent out and asked if they could be completed by the weekend of 13/14 June.

d) Update and proposal on new bible donations and Gospel book repair – Rev Canon Rachel suggested buying small gospel books suitable for young people and some suitable to give away outside the church, using the £180 we have had donated. PCC agreed to this. The gospel book will be repaired and rebound at a cost of £40-60.

e) Update on Rev Wayne's curacy – Rev Canon Rachel updated that Rev Wayne's curacy has been signed off, meaning that he will now be seeking a post elsewhere and leaving St Peter's. Crying emoji!

f) Mission apprentice – Rev Canon Rachel updated PCC regarding the mission apprentice role. The post will be managed by the diocese but based here at St Peter's. The line manager will be Rev Canon Rachel with some oversight from racial justice. The post is for 2 years, at a minimum of 21 hours per week, possibly full time, with a view to a September start. It will be fully funded by the diocese, including travel expenses. James Wilkinson has confirmed that this can be accommodated from a cashflow point of view.

6. AOB

a) Alan Eastwood reported that he is unable to find a minute needed for the faculty for the work on the North wall for the Kaye memorial. He therefore proposed the following- the PCC is pleased at the financial support from the Huddersfield history society and the Civic society and approves the provision of an information board to be fixed to the north wall adjacent to the Kaye memorial. This was seconded by Verity Quarmby with all in favour.

b) Tony Kenworthy was disappointed that there was no live streaming on Pentecost Sunday and sought reassurances that this would not happen again. Checking microphones and live streaming is on the task list for duty wardens, however, due to human error it didn't happen on that day. After discussion it was agreed that there is a need to build some resilience into this work area and avoid over reliance on one person. It was agreed to ask the congregation for help in this role. Rev Wayne will ask on Sunday 14th.



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c) A question was raised about the website being out of date. A comms task and finish group has been set up to look at the broader area of communications. Willem Quarmby has offered to update the website but needs password information. Verity to ask the office administrator for this information.

7. Date of next meeting

PCC business meeting Monday 13th July 2026 at 7pm in the crypt meeting room and online on zoom



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